

Meeting Date: 3 November 2010

Title of Paper:

Update to City of York OSC - Transforming Community and Mental Health, Learning Disabilities and Substance Misuse Procurement Exercise

Transfer of Mental Health, Learning Disability and Substance Misuse Services

As part of the Transforming Community Services work plan, the Board of NHS North Yorkshire and York agreed that PCT based Mental Health Services, Learning Disabilities and Substance Misuse services would be formally tendered. The PCT is now working with the Yorkshire and Humber Commercial Procurement Collaborative (CPC) to take forward that process and has agreed the specification for this arrangement. The total value of the services being tendered is circa £55 million (per annum).

A transfer project team has been established and meets regularly to oversee the project. It is a multi agency project group and includes adults' and children's service representatives from North Yorkshire County Council and City of York Council. Chairs of the relevant Practice Based Commissioning (PbC) groups have been contacted and invited to attend the mental health project meetings.

The project management team also consists of a dedicated project manager and a procurement specialist who will be working closely with the PCT to deliver the procurement objectives and mobilisation of services.

The PCT formally launched the tender process on 6 August 2010 at the Galtres Centre and work is now on going to procure services in line with current EU Procurement Legislation and UK Law.

The first stage of the process commenced with expressions of interest from Providers through a Pre Qualifying Questionnaire (PQQ), which had to be submitted by 31 August 2010. This stage concluded on 20 September 2010 following which the project team will shortlist from the bidders who submitted a PQQ.

The Project Team

The members of the project team are listed as follows:

Melanie Bradbury	Assistant Director, PCT
Steve Brooks	Senior Commissioning Manager, PCT
Sue Duxbury	Senior Finance Manager, PCT
Dr Martin Hawkins	Consultant in Public Health, PCT
Rachel Ingham Jones	Head of HR, PCT
Steve Mason	Head of Legal Services, PCT
Patrick Otway	Senior Contracts Manager, PCT
Paddy Pearce	Assistant Director Governance, PCT
Angela Wood	Assistant Director, IM&T
Seamus Breen	Assistant Director, NYCC
Kathy Clark	Assistant Director, CYC
Andrew Terry	Assistant Director Children, NYCC

Independent Evaluation

Craig Harris, Associate Director Commissioning, NHS Manchester
Maureen Burke, Nurse Consultant, Greater Manchester MH Trust

Chair of Panel and Moderation

Kevin McAleese, Chair NHS North Yorkshire and York (also will Chair panel)
Sue Metcalfe, Deputy Chief Executive, NHS North Yorkshire and York

The following members of NHS North Yorkshire and York Mental Health Services are involved in the development of the tender specification, but not in the evaluation and scoring of the bids:

Dr Jim Isherwood, Clinical Director, North Yorkshire and York Community and Mental Health Services (NYY CMHS)
Stephen Dean, Head of HR, NYY CMHS
John Clare, Associate Director, NYY CMHS
Emma Henderson, Psychologist and Clinical Executive Member

The Project Timetable

The project timetable is detailed below; however a vital stage is the development of the specification, which sets out the context of services being tendered, the local information including patient demographics and epidemiology. This overarching specification is supported by a sub set of service specifications for each mental health; learning disability and substance misuse service in each locality; approx. 40 supporting documents. The specification has been developed in partnership with key stakeholders; PbC, CYC and NYCC, healthcare providers and commissioners.

Milestones	Date
Mental Health Programme Board	17 September
PQQ Moderation – Shortlist decision made	20 September
Draft Specification v1 – Comments & Feedback	20 September
Notification of PQQ evaluation and results to bidders	21 September
Draft specification v2 – Comments & Feedback	24 September
Specification first stage sign off	29 September
Specification final sign off	1 October
Invitation to Tender (ITT) issued to Bidders	4 October
Deadline for receipt of ITT bids	17 November
ITT Training Day	17 November
ITT Evaluation (work-stream leads)	18 – 30 November
ITT First Stage Moderation	1 December
ITT Final Moderation & Decision	8 December
Board report submitted	10 December
Board Meeting – ratification of report recommendations	20 December
Bidders notified	22 December
Standstill period (10 days)	22 December – 14 January 2011
Finalise contract provision	17 January 2011

As part of the tender, the mental health services have been split into three 'localities' to capture as wide a competitive market as possible and also to reflect the natural flow of patients. The localities are:

- York, Selby and Tadcaster
- Harrogate (with outreach to Craven where appropriate)
- Hambleton and Richmondshire (with outreach to Scarborough Whitby Ryedale)

Summary

The timescales for the tender and transfer of mental health services is extremely challenging, with a very significant amount of work to manage with very little room for slippage. The project team is overseeing the delivery of this tender and is working in partnership to ensure that the specification (s) for services meets the needs of patients and carers.

Update Author:

Melanie Bradbury
Assistant Director, Vulnerable People

5 October 2010